



changing climate
changing parasites

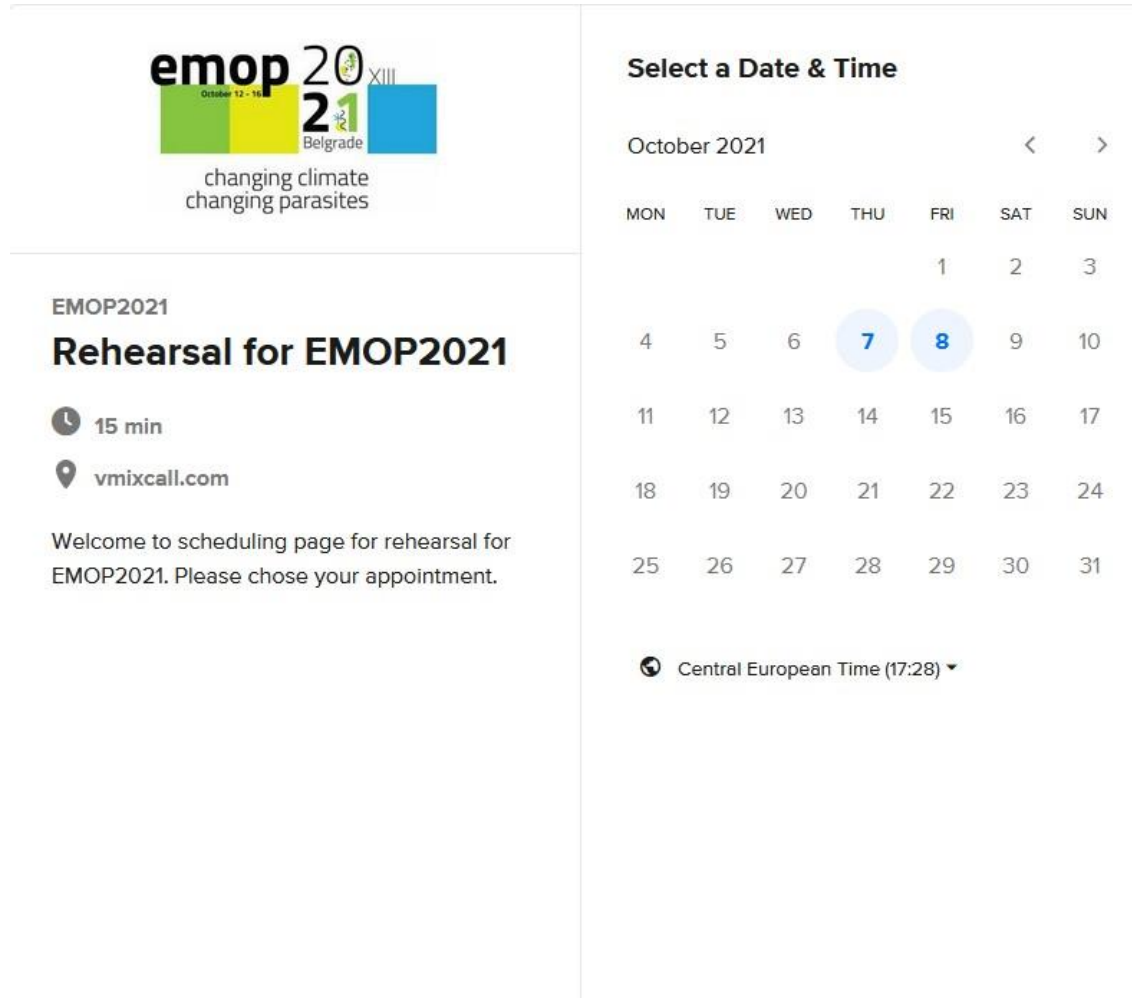
Instructions for Rehearsal

For all lecturers who will have a livestream presentation, it is necessary to follow this instructions step-by-step.

- ▶ Before the live stream presentation, it is **MANDATORY** to do a **REHEARSAL**.
- ▶ It is **NECESSARY** to do the **REHEARSAL** and **LIVESTREAM** presentation:
 - from the **SAME** location
 - from the **SAME** computer
 - from the **SAME** internet connection

1. The first step is to schedule your rehearsal appointment. Please click on the following link.

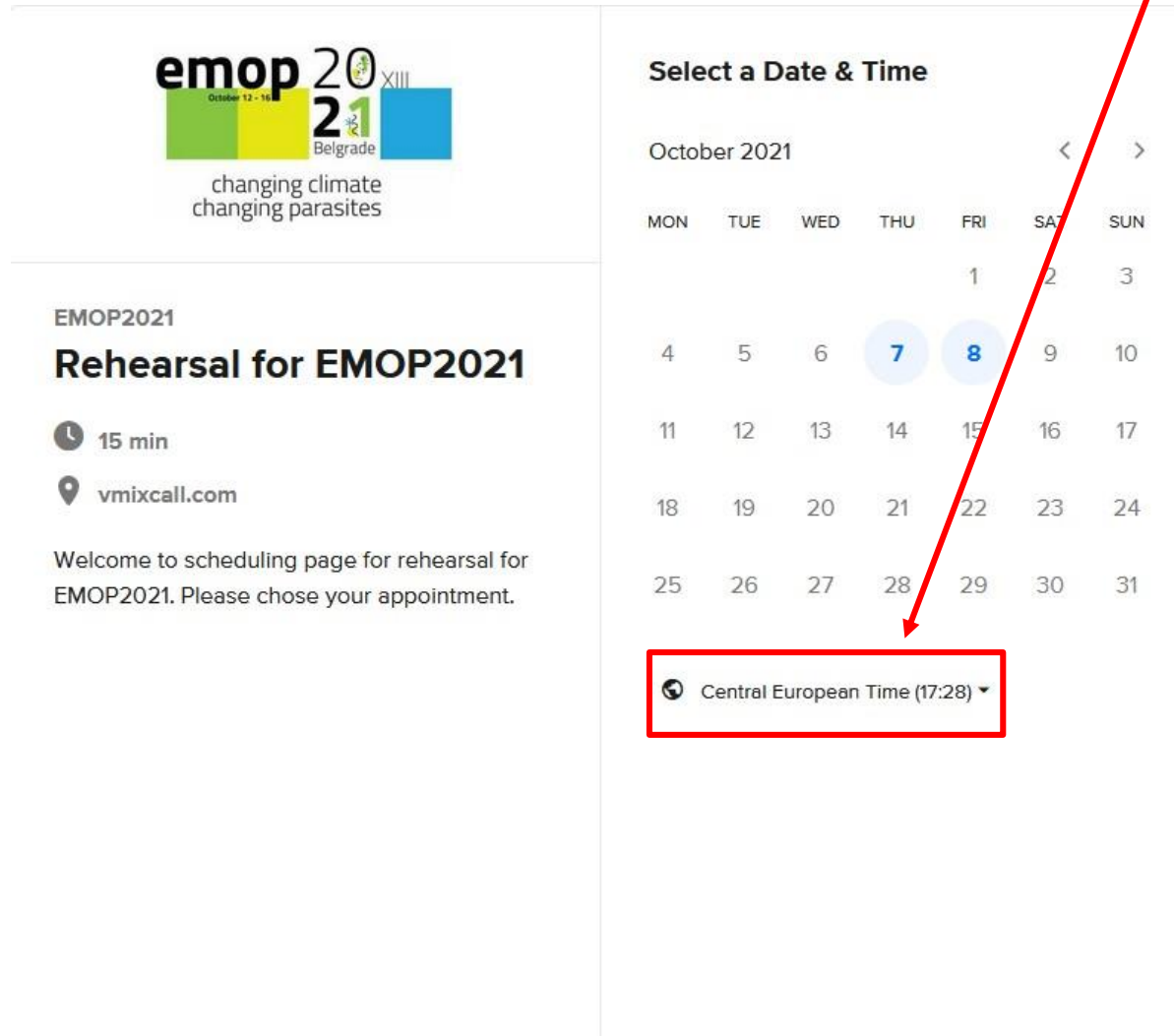
<https://calendly.com/congressrentalrs/rehearsal-for-emop2021>



The screenshot shows a Calendly scheduling interface. On the left, the event details are displayed: 'EMOP2021 Rehearsal for EMOP2021', a duration of '15 min', and a location of 'vmixcall.com'. A welcome message reads: 'Welcome to scheduling page for rehearsal for EMOP2021. Please chose your appointment.' On the right, a calendar for October 2021 is shown with the days of the week (MON to SUN) as column headers. The dates 7 and 8 are highlighted in blue circles, indicating they are the selected appointment dates. Below the calendar, the time zone is set to 'Central European Time (17:28)'.





2. When you view the page, first check that the **time zone** is correct.



emop 20²⁰ XIII
October 12 - 16
21
Belgrade
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EMOP2021
Rehearsal for EMOP2021


 15 min
 vmixcall.com

Welcome to scheduling page for rehearsal for EMOP2021. Please chose your appointment.


Select a Date & Time

October 2021 < >

MON	TUE	WED	THU	FRI	SAT	SUN
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

 Central European Time (17:28) ▾

3. Choose your preferred date and time for rehearsal of your presentation, then **Confirm**



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EMOP2021

Rehearsal for EMOP2021

🕒 15 min

📍 vmixcall.com

Welcome to scheduling page for rehearsal for EMOP2021. Please chose your appointment.

Select a Date & Time

October 2021 < > Thursday, October 7

MON	TUE	WED	THU	FRI	SAT	SUN
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



🌐 Central European Time (17:34) ▾

09:00
09:15
09:30
09:45
10:00
10:15
10:30
10:45
Confirm
11:00

🔧 Troubleshoot


4. Please fill-in your details, then press **Schedule Event**.


Please make sure to write your e-mail correctly; the confirmation of your appointment will be sent to this e-mail address.





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EMOP2021
Rehearsal for EMOP2021

 15 min

 vmixcall.com

 10:45 - 11:00, Thursday, October 7, 2021

 Central European Time

Enter Details

Name *

Email *

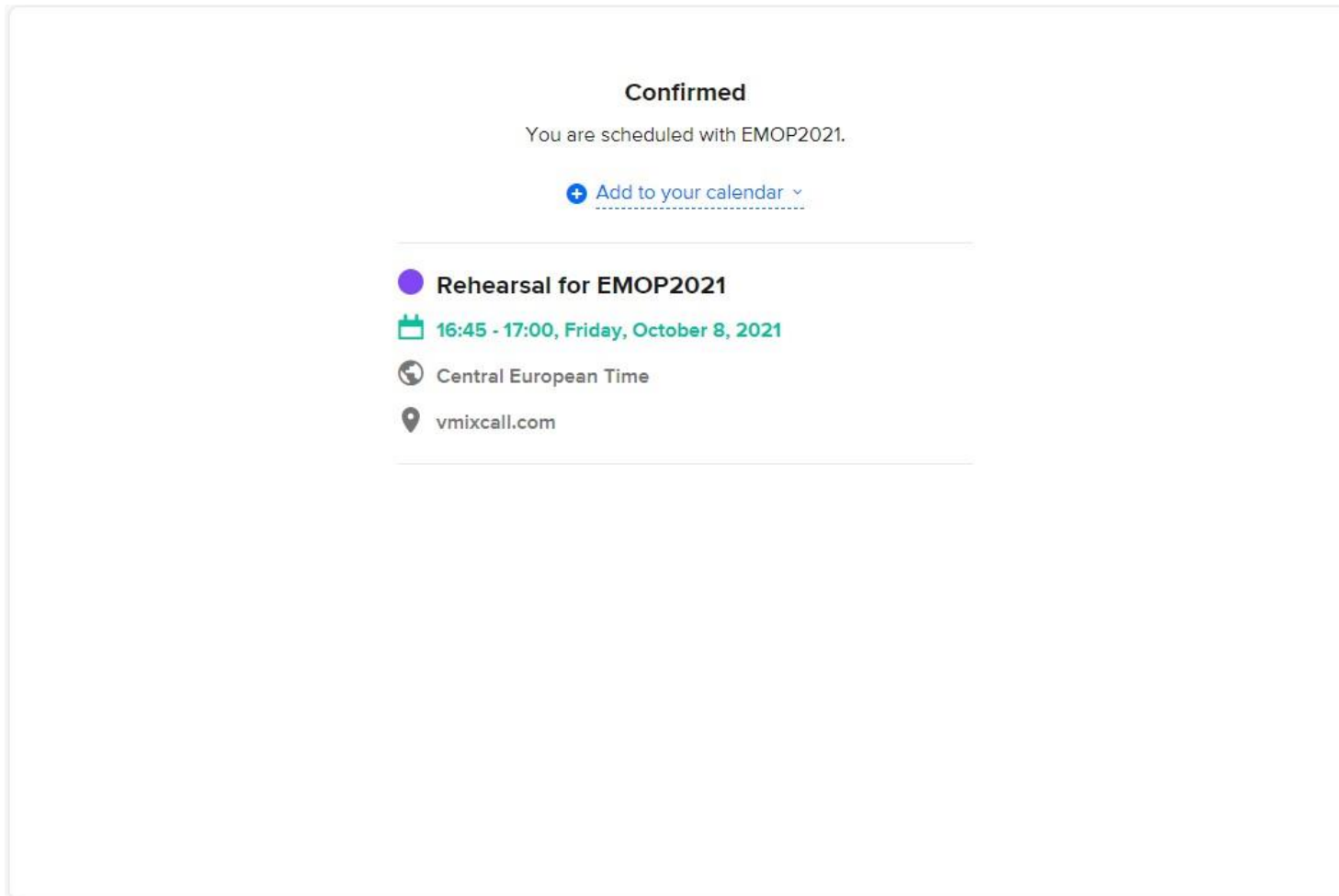
Presentation title *

Mobile phone *

Schedule Event



5. After completing the registration, you will see a confirmation page.



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**MAKE SURE TO BE PREPARED BEFORE
YOU START THE REHEARSAL**

1. Please make sure that you have:

- a. Your **headset/headphone with microphone** connected to your computer. This is highly recommended to get the best quality.
- b. A **functional webcam** to capture your image at the corner of your presentation. The internal webcams of computers are fine to use. If you wish not to have your visual to appear during your presentation, it is ok not to use the webcam.
- c. A **stable internet connection with high upload speed**. We recommend using wired internet if possible. 4G should not be used. You may check your internet speed by performing an Internet speed test online: <https://www.speedtest.net/>. Your upload speed should ideally be above **10 Mbps** in order to avoid slow-speed issues.



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- d. **Position your laptop/webcam** to meet eye level with the camera and sit facing away from it with enough distance to capture your shoulders and your entire face with some room to spare.
- e. **The light is arranged.** We recommend to get the light across your face in order to avoid to be left in darkness during your presentation.
- f. **Your background is tidy and nice.** It is NOT recommended to use artificial backgrounds as they fade / move with your movements or even with slight air flow.
- g. **Close unnecessary apps and turn off notifications** such as email or instant messaging.
- h. Keep your phone in silent mode.



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i. It is recommended that **you practice the presentation a few times** before rehearsal.

j. At the following link <https://emop2020.org/programme/> please check the detailed programme for the **duration of your lecture**.

k. **Convert time** of your presentation from the program **to your time zone**
<https://dateful.com/convert/belgrade-serbia>

l. Prepare the power point presentation in **4:3 format**.
Rename your presentation in next format [NameSurname-PresentationTitle]
example: JohnSmith-PresentationTitle.ppt

m. If your presentation contains **videos**, please make sure to **embed them**. Web links to external websites in your presentation are not possible.



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2. Upload your presentation to this link

<https://emop2021.digitalevents.rs/emop-presentations/>

Upload Presentations

NAME *

EMAIL *

PRESENTATION TITLE *

3. FILL the FORM, then click on **SELCT FILES**, then chose your power point presentation location, then click **OPEN**

PRESENTATION TITLE

Presentation title

FILE UPLOAD *

SELECT FILES

Please click above to upload your presentation

Send presentation



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► And after all **click on Send presentation**

Presentation title

FILE UPLOAD *

SELECT FILE(S)

Please click above to upload your presentation.

Send presentation



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JOINING REHEARSAL SESSION

▶ The organizer will send you two links for rehearsal
on **October 5th, 2021**

- The first link is for **Internet Clicker** which you will open via your mobile phone.

You will use the phone to change slides of your presentation

- The second link is a **vMix** to access via your PC Desktop or Laptop.

You will use a computer to view your presentation



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Prepare your PC and your phone ready

- 1st step: Open internet clicker link on your phone

Two arrows will appear (**left red**, **right green**), you will use them to **change slides of your power point presentation**



- **Green** = slide forward
- **Red** = slide backward

2nd step: Open **vMix link** on your PC Desktop or Lap-top

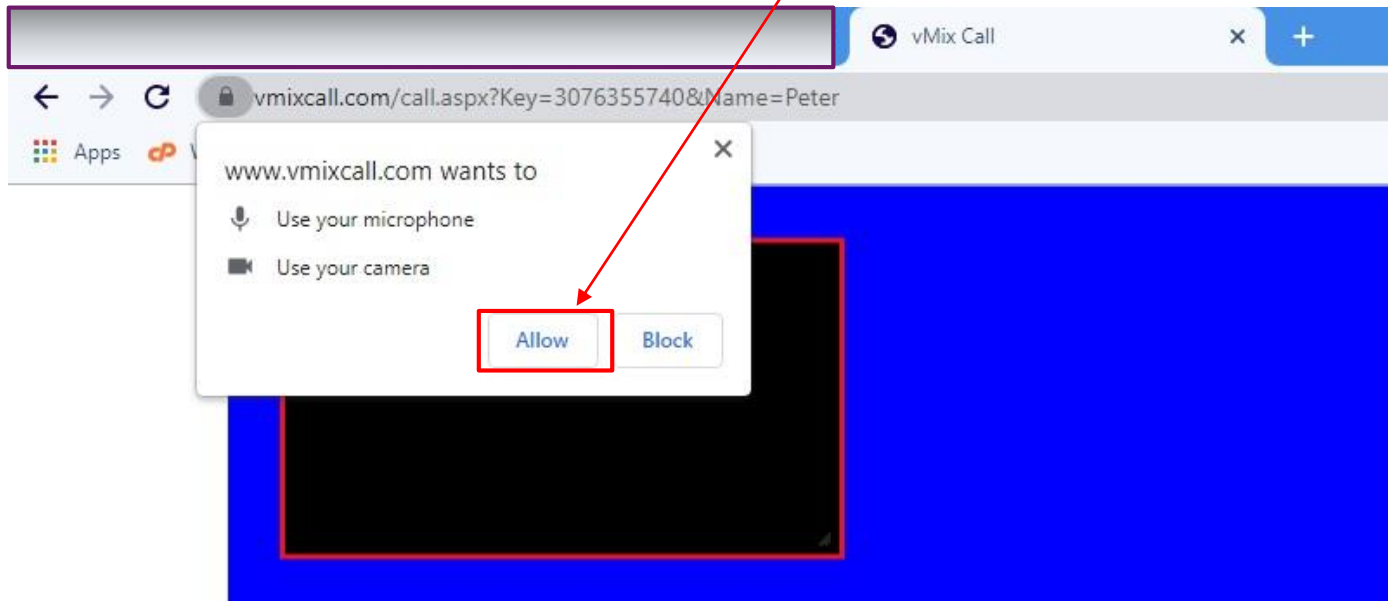
A green speech bubble-shaped form containing a "Name" input field, a "Password" input field with the text "7468247125", and a blue "JOIN CALL" button. Red boxes highlight the Name and JOIN CALL fields, and red arrows point from the text below to these fields.

- Enter your name and then click on **JOIN CALL**

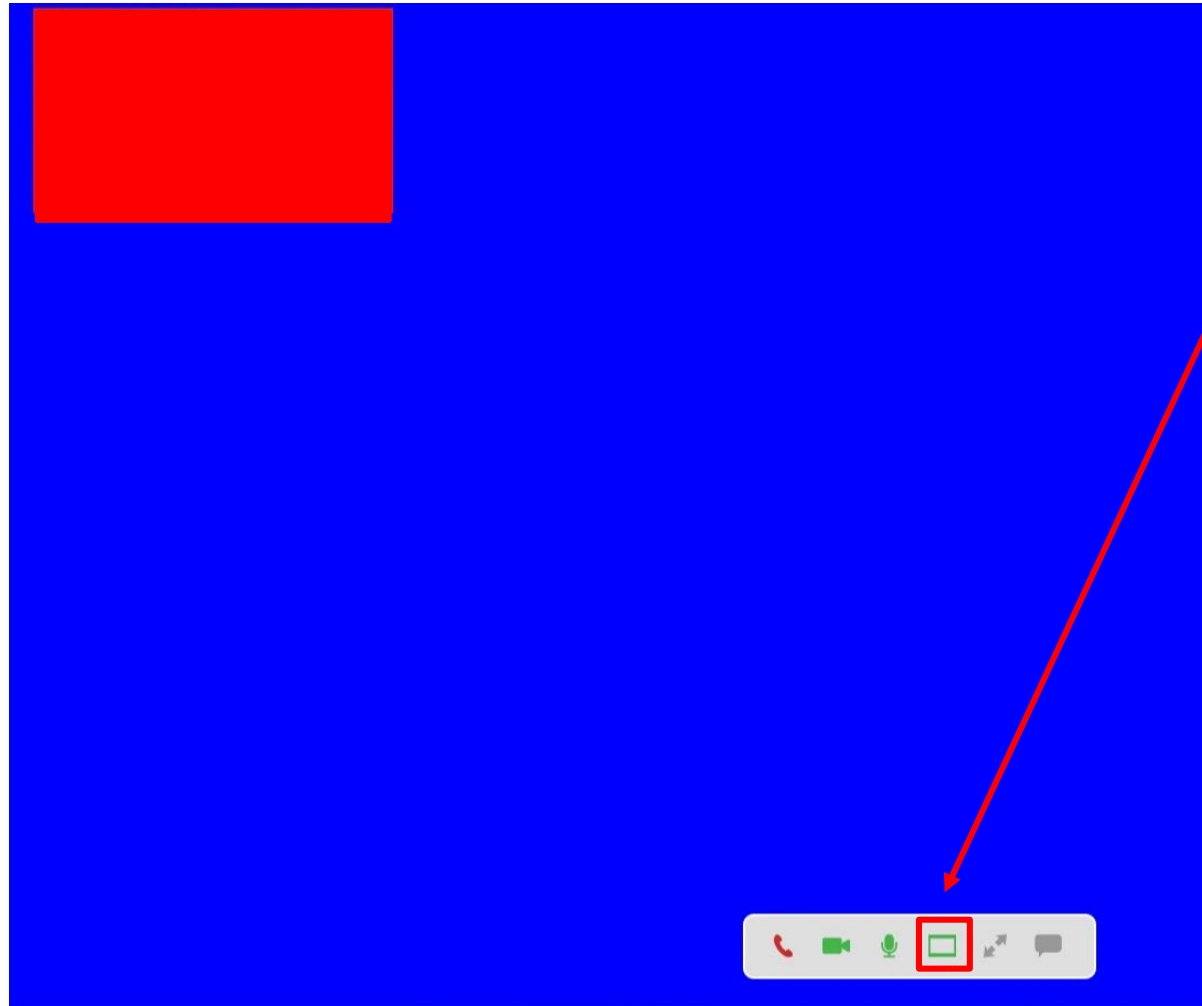


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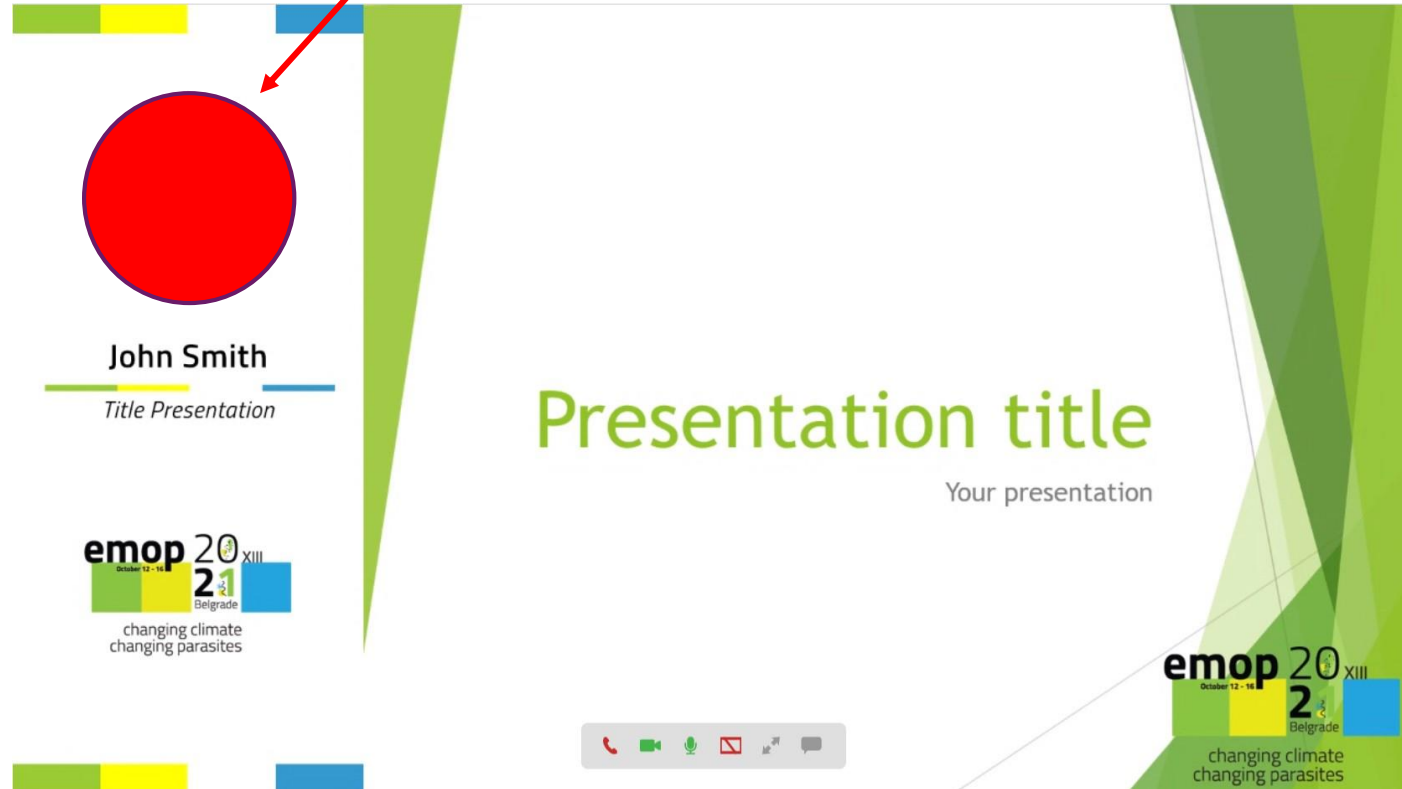
- You will see a pop-up message that vMixcall.com wants to use your camera and microphone. Click on **Allow**



- In red box you see preview of your camera. When you position yourself correctly, please **turn off** camera preview **using this button**.



- In the meantime, a **technician** will contact you and give you further instructions
- When you see **yourself** in this circle you are in the programme and you can start with your presentation





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THANK YOU FOR YOUR CONTRIBUTION